

**TOWN OF SHEFFIELD
CONSERVATION COMMISSION
SEPTEMBER 26, 2016
DOWNSTAIRS MEETING ROOM
7:00 PM**

Commission Members Present: Don Ward, Chairman
Arthur Batacchi, Jr.
Jeff Collingwood
Ted Pitman

Commission Members Not Present: Cheryl Blackburn

Others Present: Jill Hughes, Clerk
Members of the public (see sign in sheet)

Chairman Ward called the meeting to order at 7:03 pm.

Public Hearing: Request for Determination of Applicability filed by Lee Perlman & Linda Reifberg for property on 689 Home Rd., proposed project is to demolish existing garage, exercise room and laundry room and replace with new addition.

Jeff Collingwood recused himself because he is an abutter of the property. Architect Paul Clark and property manager Steve Seward were present for the applicant. A site visit was conducted prior to the meeting. The Commission reviewed the site plans. The proposed project would demolish 700 square feet of the existing building and replace with a 1,880 square foot addition. A discussion ensued. The project is in the buffer zone and erosion control barriers were discussed. **T. Pitman motioned, with a second from A. Batacchi to issue a Negative Determination #3 on the project with the following conditions:**

1. **Add erosion controls (straw wattles or silt fence) along edge of the work zone. Remove once the work is completed and the grass is established.**
2. **Notify Commission when work will start.**
3. **Notify Commission when work is completed.**

The motion passed 3-0. J. Collingwood abstained from the vote.

Approval of Minutes: The Commission reviewed draft minutes from September 12, 2016. **A. Batacchi motioned, with a second from D. Ward to approve the September 12, 2016 minutes as written. The motion passed 4-0.**

Bills Pending: The Commission reviewed and signed a bill.

Review of Forest Cutting Plans: The Commission reviewed and discussed an email from Tom Ryan and NHESP dated 9/23/16 regarding a site visit for Moskowitz property off of Berkshire School Road.

Upcoming Conferences and Mail: The Commission reviewed a Notice of Intent to release funds for the Community Development Block Grant dated 9/20/16.

The Commission discussed the paving work along Route 7 and the solar project at the Lane site. D. Ward will send an email to Alana at Altus Power asking for an update on the project. A. Batacchi talked about the plant being demolished at the site. He will speak to the Building Inspector about it.

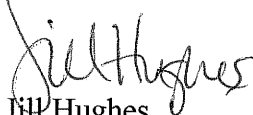
D. Ward gave an update on the signs for the Town Park trail that were made by Larkin sign. They will be put up on the North side of the trail and another section will be added at a later date. D. Ward also talked about the upcoming Berkshire County Commissioners meeting in October.

Adjournment: There being no further business before the Commission this evening, **J. Collingwood motioned, with a second from A. Batacchi, Jr. to adjourn the meeting. The motion passed 4-0.**

The meeting adjourned at 7:36 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda, Sign in sheet, Draft meeting minutes 9/12/16; RDA for L. Perlman & L. Reifberg, 9/23/16 email from Tom Ryan, 9/20/16 CDBG letter.

Respectfully submitted by:


Jill Hughes
Recording Secretary

Sheffield Conservation Commission

Date: September 26, 2016

Name – PLEASE PRINT

Street, Town

1. STEVE SEWARD 404 LeBeyt Rd. Sheffield
2. PAUL CLARK LB/MP RD, MIN RIVER
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____